

Credit Card Balance Transfer Request Form



Credit Union

Member Name: _____ Credit Union Account Number: _____

Address: _____

MCLCU Credit Card Number: _____

Information about the credit card from which you wish the balance to be transferred:

Credit Card Issuer (Bank, Credit Union, other financial institution)	
Type of Card (VISA, Mastercard, Discover, etc.)	
Complete mailing address for payment to the credit card (Street/P.O. Box, City, State, Zip Code)	
Customer Service Phone Number (phone number on statement)	
Credit Card Number (16 digit number located on the card)	
Account Number (if different than the Credit Card Number)	
Amount to be transferred	
Please attach: 1. Your Driver's License 2. The last credit card statement 3. A photo of the credit card number	

By signing below, I authorize Midwest Coalition of Labor Credit Union (MCLCU) to transfer the above balance to my MCLCU credit card as indicated. I understand that if the requested balance exceeds the available credit on my MCLCU credit card, then the amount of the transfer will be limited to that available credit amount. All balances will be subject to the standard finance charges which are currently in effect on my MCLCU credit card, as fully described in the Credit Card Agreement and Disclosure which I have received. I understand that finance charges begin to accrue on the date that the balance transfer is posted to my MCLCU credit card account.

Signature: _____ Date: _____

Note: Please be advised not to transfer the amount of any disputed purchases or other charges, as you may lose your rights to dispute that purchase or charge. This Balance Transfer Form cannot be used to transfer balances from any MCLCU credit card or loan account. Most balance transfer requests will be processed within 10 business days. You should not rely on a balance transfer to be made by any specific date. You should continue to make payments on the designated credit card. Transfer of the amount authorized by you may not pay off the outstanding balance on the other credit card account. MCLCU is not responsible for any remaining balance, finance charge or other charge (resulting from the balance transfer) on the credit card account. MCLCU will not close your other accounts, even if you transfer the entire balance.

Please return to: Midwest Coalition of Labor Credit Union
6240 Joliet Rd
Countryside, Illinois 60525
Fax: (708) 482-9622

For Credit Union Use Only

Received By Initials: _____ Date: _____ Processed By Initials: _____ Date: _____